

NEWSLETTER - JUNE 2025

VILLAGE OF PARK RIDGE

EST. 1938 | VI.PARKRIDGE.WI.GOV

VILLAGE HALL: 24 CRESTWOOD DRIVE, STEVENS POINT, WI 54481
OFFICE OF VILLAGE CLERK / TREASURER: 715-343-1590
OFFICE HOURS: MONDAY – THURSDAY 9:00 AM – 2:00 PM



Hillcrest-Greenbriar Street Reconstruction Project to start July 29

As most Village residents are probably aware, there has been a lot of utility work happening in the street right-of-way, especially along Hillcrest Drive and the north section of Greenbriar Avenue. This is in preparation for the Village's first major street reconstruction effort in decades. The project will include street reconstruction, new street lighting, stormwater management (swales), municipal water mains, and fire hydrants along the entire length of Hillcrest Drive (Pinecrest Avenue to Iverson Park) and the north portion of Greenbriar Avenue (Hillcrest Drive to Park Ridge Drive/Hwy. 66).

Work is expected to begin on or about July 29 with a final completion date of November 7. In short, this will be a busy, messy, hectic summer and fall for anyone traveling through the Village, and residents' patience during this time will be crucial.

Stay tuned for updates

Regular updates about the project will be posted to the Village website home page at the "Road Projects" drop-down link at: <https://vi.parkridge.wi.gov/road-construction>.

Contractor selected

In May the Village received four responses from reputable firms to our Request for Proposals for the Hillcrest-Greenbriar North project. A-1 Excavating of Bloomer, Wisconsin, has been selected as the general contractor, with engineering and design oversight provided by MSA Professional Services, Inc., of Marshfield. Some residents may recall that MSA assisted the Village with its Capital Improvement Plan and the initial design phases of this project. MSA's Dan Knoeck, project manager up to this point, has attended numerous Village meetings and has met and corresponded with Village staff and residents during these important planning phases.

As of this writing, an initial pre-construction meeting with MSA, A-1 Excavating and Village leaders is scheduled for June 25, where project timelines and other details will begin to take shape.

(continued on page 2)



Work is expected to begin on or about July 29 with a final completion date of November 7. This will be a busy, messy, hectic summer and fall for anyone traveling through the Village, and residents' patience during this time will be crucial.

(continued from page 1 – Street Reconstruction)

All Village residents – notably those living on Hillcrest Drive and Greenbriar Avenue North -- were invited to a special Public Information Meeting held on February 19 at the Iverson Park All Purpose Lodge, which dozens of residents attended. Knoeck gave an overview of the project and displayed large wall-size printouts of the project plans for attendees to review, including the project's impact on trees and landscaping on individual parcels. Input from residents was received and incorporated into the final design plans prior to the project being let out for bids. A copy of plans that were shared has been and is still available for residents to view during Village Hall hours (9 a.m. – 2 p.m. Monday – Thursday).

How we got here

As a reminder, here is a brief history of how we got to this point. The Village's Strategic Plan (2022) and Capital Improvement Plan/CIP (2023) -- both developed with input from residents -- call for improving Village streets, most of which have received minimal



maintenance since they were first constructed in the 1940s and 1950s. The Village hired MSA Professional Services, Inc., of Marshfield in fall 2023 to assist in writing and submitting grant applications to the Wisconsin Department of Transportation (WisDOT) to support two

initial priorities

identified in the CIP: 1) reconstruction of Hillcrest Drive/ Greenbriar Avenue North, and 2) reconstruction of Ridgewood Drive/ Greenbriar Avenue South.

Two grant applications. Two grants awarded.

The Village was extremely fortunate to be awarded grants for BOTH of its top priority projects, thanks in part to the Biden administration's once-in-a-generation \$1.2 trillion bi-partisan infrastructure law passed in November 2021. The Hillcrest-Greenbriar North project (2025) is benefitting from a \$400,000 state Local Road Improvement Program (LRIP)

reimbursement grant toward a total project cost of \$1,816,261 (including design, engineering and construction). The Ridgewood-Greenbriar South project (2027-2028) will benefit from a \$1,126,080 federal Surface Transportation Program (STP) Urban grant toward a total anticipated cost of \$2,058,660. While these are large grants by any standard -- the LRIP grant for the Linwood Avenue North resurfacing, by comparison, was only \$11,000 -- the projects will still require a lot of support from Village taxpayers.

Enhancing public safety, stormwater management and access to water

The Hillcrest Drive-Greenbriar North project isn't just for street reconstruction. It will also include installation of municipal water mains and fire hydrants. For many years now, only one hydrant has served nearly all of the Village, which has been a major safety concern (longtime residents may recall that the Village's volunteer fire department kept nearly a half mile of hose to connect to the hydrant when necessary). The water mains (and roadway) will be installed according to City standards and paid for by the Village, but the water system will be dedicated as a contributed asset to the Stevens Point Public Utilities Department, giving the City the responsibility to maintain the system in the future.



In addition to the installation of new hydrants on the municipal water main along Hillcrest Drive and Greenbriar Avenue North, water laterals will also be placed at residences located along the path of the new water main. *In accordance with the Village's agreement with the City of Stevens Point (City Ordinance 13.09, Sect. 2), these residences may choose (at their own expense) to connect to the municipal water lateral immediately, but they will be required to connect within 10 years of availability. However, if the well at the residence is a non-*

(continued on page 3)

conforming well (e.g., located in the basement of the house), the residence must connect to the municipal drinking water system immediately upon availability. No new drinking water wells will be allowed at these residences, as use of the municipal drinking water system is required. ■

PROJECT SCHEDULE

(SUBJECT TO CHANGE)

The Hillcrest Drive-Greenbriar Avenue Street Reconstruction Project is scheduled to begin on July 29, with final completion set for November 7. As of this writing, the construction schedule is as follows:

July 29	Traffic control - Set-up of general traffic control notifying of road work and or closures (may change depending on project work needs; STH 66 work will likely be mid- to late August).
July 30	Mobilization – Moving equipment and supplies onsite.
July 31	Clearing and grubbing – Removal of trees shrubs, stumps and items within the right-of-way.
August 7-8	Erosion control – Installation of silt fence and inlet protection.
August 7-8	Saw cutting - Sawing of asphalt, concrete and driveways prior to removals.
August 11-15	Removals – Removal of asphalt surfaces and portions of driveways. This may be staged throughout the project to reduce maintenance.
August 14-15	Electrical removals – Removal of the poles and electrical as identified on the plans.
August 18-22	Watermain - Greenbriar – A-1 will begin watermain work on this street. As of this writing, it was not yet determined when A-1 will complete the tie-in to the watermain on STH 66.
August 25-29	Watermain - Hillcrest – Following the watermain work on Greenbriar Avenue, work will begin on the watermain on Hillcrest Drive.
August 27-Sept. 17	Common excavation - Excavation to subgrade and swale installation (cut and fill) as directed on the project design plans. Excavation will be followed closely with the placement of base course for the roadway structure.
September 2-11	Services – Installation of water services as shown on the plans. This will most likely take place before or during the “Common Excavation” work.
September 18-29	Electrical - Installation of the conduit, electrical wire, control panel and light poles per the plans.
Sept. 30-Oct. 6	Concrete installation – Forming and placement of concrete per the plans (driveway aprons). I would assume that they will try to replace the concrete on STH 66 immediately after the tie in has been completed.
October 7-9	Asphalt installation – Placement of new asphalt streets and driveway aprons.
October 10-17	Restoration – Placement of topsoil, seeding and mulching of the swale locations and or disturbed areas.
October 20-21	Asphalt Surface – Final asphalt items.
October 22-23	Painting - Painting of the chevrons for the speed table at Pinecrest and Hillcrest, stop bars, crosswalks and yellow curb.
November 7	Project completion ■

CLIP & SAVE

Building Permits

Many Village property owners may be considering building projects this spring and summer. Here are some general guidelines: A permit IS REQUIRED to change or add structures:

- Enlarging a concrete or asphalt slab.
- Replacing windows with larger windows.
- Changing a roofline when repairing a roof.
- Changing a screened patio into one that is weatherproof, heated or has electrical outlets.
- Replacing an existing furnace, air conditioner or water heater if: changing from gas to electric or vice versa; or changing the location of electrical, plumbing or ventilation to the new unit.
- Installation of a new fence or repairing/replacing more than 40% of an existing fence's length.
- Replacing doors with new, wider ones.
- Building a new interior wall or moving a wall when doing siding.
- Building any new structure (Ordinance 11.13)
- Anytime electrical, plumbing, or HVAC systems are modified or added to.

Permits must be obtained before work begins and displayed so they are visible from the street. Failure to obtain a permit may result in additional fees and fines. Always remember to adhere to setback requirements for all structures or additions.

NO PERMIT is required to replace or repair existing structures—

- Repairing a cracked concrete or asphalt slab in the same area as before.
- Replacing old windows with new ones of the same size.
- Replacing siding or roofing with no changes made to the structure or roofline.
- Replacing patio screens with new screens.
- Replacing an existing furnace, air conditioner or water heater with the same type without any electrical, plumbing or ventilation changes.
- Repairing or replacing less than 40% of an existing fence's length. Replacing doors with new ones of the same size.

For permits or more information, contact Village Clerk Anne Arndt at clerk@vi.parkridge.wi.gov or 715-343-1590. ■

REMINDER: Street Right-Of-Way requirements

The Village's "Street Right-Of-Way, Driveways and Parking Ordinance" (Ordinance 17.17) describes specific requirements regarding:

- grading and swales
- driveways
- parking (for vehicles and trailers)
- right-of-way encroachments including vision triangles, trees, garden plantings, retaining walls & landscape structures, mailboxes, sprinkler systems, snow sticks

Ordinance 17.17 details may be viewed at: <https://vi.parkridge.wi.gov/ordinances-resolutions/> ■

Reminders to pet owners

- Please clean up after your pets. Do not leave animal droppings in another resident's yard. (Ord. 10.03, sect. 13)
- Please do not allow your cats (or other pets) to roam off your premises. The leash law applies to cats, too! (Ord. 10.03, sect. 7)
- Noisy animals or fowl are prohibited in the Village. (Ord. 10.05, sect. 10) ■



Yard Waste

The Village has an agreement with the City of Stevens Point to allow Village residents to drop off yard waste – leaves, grass clippings, plant stalks, flowers, twigs/sticks, and brush up to 6" diameter – at

the City's drop-off site at the City Garage near Bukolt Park, 100 Sixth Avenue. Please visit the website for a list of hours. <https://stevenspoint.com/368/Drop-Off>. ■

Village-Wide Large Item Pickup

A Village wide large item pickup will be planned for later this year. The date is to be determined. Please check the village website in the future for more information on this event. ■

Recycle / Reuse

For all your recycling and solid waste disposal questions, contact the Portage County Solid Waste Department at 715-343-6297 or visit their website at: <https://www.co.portage.wi.gov/396/Solid-Waste>.



The Portage County Transfer Facility & Recycling site is located at 600 Moore Road, east of I-39 off of County Hwy B in Plover. Turn north onto Apache Drive. Stop at the scale speaker and the attendant will direct you from there. When done, weigh out and go to the scale office in the MRF (Material Recovery Facility) to make payment. The facility is

open Mon-Fri 7:30 am – 3:00 pm and Sat 7:30 am – 11:00 am (May-August). Arrive at least 30 minutes before closing. Fees vary and some restrictions apply, so call 715-343-6297 for more information. Rates for Residential, Commercial and Construction/Demolition: \$20 minimum charge for any load of 500 lbs. or less. ■

Alleys and areas near stop signs: keep clear

- Please keep the alleys mowed and open to emergency vehicles.
- The alleys may also be used by all residences that are located on an alley. However, please do not block any alley entrances or exits.
- Clear vision triangle: *“On corner lots, vegetation shall be maintained by lot owners to allow vision triangles that provide clear vision in both directions when a vehicle is stopped near the edge of the crossing street. Trees and bushes and other vegetation shall not exceed a height of thirty-six (36) inches above centerline street grade in such vision triangles areas.”* (Ordinance 17.17, Sect. IV) ■

Want to stay connected? Sign up for:

• Village notifications

Want to keep up with what’s happening in Village Hall? Sign up to receive notifications from the Village website for postings relating to Village board and committee meetings, agendas, minutes, meeting packets, news and notices. To subscribe, go to: <https://vi.parkridge.wi.gov/subscribe> ■

• Community Alert

To receive emergency notifications Portage County Community Alert System, go to: <https://portagecountycommunityalert.portal.finalsiteconnect.com> ■

Fire pit regulations

Per Village Ordinance, the Fire Chief, Fire Inspector, any appointed Fire Officer, or Law Enforcement Officer may order and/or cause to be extinguished any fire that may, in their singular opinion, be threatening the safety of persons or property in the Village.

Non-compliance with regulations or orders of a Fire Department Official may result in a citation.



- Fire pit design: Fire must be contained within: 1) a commercially manufactured outdoor fireplace constructed and sold for the purpose of containing an outdoor recreational fire, OR, 2) a below-ground fire pit constructed with a minimum depth of four (4) inches. Burning materials must be contained within this enclosure at all times. Such fire pits shall be surrounded by non-combustible materials such as concrete, rock or cement block.
- Fire pit size: Must not exceed three (3) feet in diameter.
- Fire shall not extend more than three (3) feet above the fire pit.
- Burning hours: Burning must be completed by 9:00 p.m.
- Fire location: No burning shall take place in any street right-of-way or on the street pavement, and shall be located 10 ft. or more from any structure, flammable liquid, or other material which constitutes a potential fire hazard.
- Wind regulation: No burning shall take place when the wind velocity exceeds 9 MPH as indicated by a credible source or during periods when either the Fire Chief or the Department of Natural Resources has issued a burning ban.

Fire prevention: ALL fires must be attended at all times, by a responsible person equipped with either an operable garden hose or fire extinguisher, and must be extinguished before such a person leaves the site.

Please contact the Stevens Point Fire Department at 715-344-1833 with any questions. ■





Village of Park Ridge
 24 Crestwood Dr.
 Stevens Point, WI
 54481
<https://vi.parkridge.wi.gov>

Village Board and Staff Contact Information

President:	Steve Menzel	smenzel@vi.parkridge.wi.gov	715-340-7228
Trustees:	Daniel Holloway	dholloway@vi.parkridge.wi.gov	715-459-2882
	Gord Renfert	grenfert@vi.parkridge.wi.gov	715-252-9139
	Kristin Paulson	kpaulson@vi.parkridge.wi.gov	715-209-7417
	Joe Thompson	jthompson@vi.parkridge.wi.gov	612-839-6402
	Anne Arndt	clerk@vi.parkridge.wi.gov	715-343-1590
Clerk:	Anne Arndt	clerk@vi.parkridge.wi.gov	715-343-1590
Fire Chief (SPFD):	JB Moody	Non-Emergency	715-344-1833
	Emergency	911	
Building Inspector:	TBD		
Zoning Administrator:	J.D. Manville	jadeco@charter.net	715-498-1111
Diggers Hotline:	John Kraft	krafty605@charter.net	715-498-7700
Crossing Guard:	Lois Miller	clerk@vi.parkridge.wi.gov	715-343-1590



Volunteers Wanted

Please consider serving your Village by volunteering your time for one of the following:

- Zoning Committee and Zoning Board of Appeals - chair and alternate members needed.
- Ordinance updating - we need two good proofreaders to update/reconcile our Village Ordinance binder.
- School crossing guard alternates needed - paid positions
- Election Inspectors (Poll Workers) - paid positions

Please contact the Village Clerk at clerk@vi.parkridge.wi.gov to volunteer. ■